Writing
Instructions

SAMPLE
SAMPLE
SAMPLE
SAMPLE

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Step by Step Writing Guide

Step 1: Pick a Subject & Brainstorm.
   A) Think of something you enjoy doing, or something you are good at. Take a look at the Hot Topic Sheet for ideas if you need to.
   B) When you have chosen your topic start to brainstorm about your paper. What will you say? What steps or materials will be needed? Write this on your Brainstorming Sheet.

Step 2: Write Your First Draft.
   A) Begin to write your basic steps with your Detail Detective.
   B) Now it’s time to add information that will help your reader understand what they need to do. Use your Writing Guide and expand your steps with transitions and complete sentences. Use words from your Transitions Sheet and your Tool Sheet. Finish the paper with a conclusion sentence.

Step 3: Review & Revise.
   A) Read your paper out loud. Are all the steps in order? Are any steps missing? Does each step make sense? Fix any problems you find.
   B) Read your paper out loud to a parent or friend. Ask them the same questions, and fix any areas as needed.

Step 4: Edit, Edit, Edit.
   A) Check your paper for any errors. Use your Editing Sheet to find any spelling, punctuation, and grammatical errors. Be sure your sentences are complete.

Step 5: Write your Final Draft.
   A) Use nice paper, your best handwriting and double check for any errors.
How to Ride a Bike
How to Play an Instrument
How to Bake a Cake
How to Fix a Broken Toy
How to Be a Friend
How to Play a Sport

How to Do a Chore
How to Tie Your Shoe
How to Clean Your Room
How to Care for a Pet
Ways to Make Money
Ways to Show God’s Love

Things I’m good at:
_________________________________
_________________________________
_________________________________

Things I enjoy doing:
_________________________________
_________________________________
_________________________________

What I will write about:
______________________________

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Use these sheets to expand your steps adding more information when necessary. This is the time to add your own voice to your instructional paper. Use your writing tools if you get stuck.

Title: ______________________________________

Does my title sound interesting? Would I want to read a paper like that?

Opening Paragraph Details.

Opening Hook: ______________________________________

Is my opening sentence interesting? Does it grab the reader’s attention? See writing tools for examples.

Main Idea:

Have I told the reader what I’m going to teach them?

Conclusion:

Have I explained why they would want to learn about this topic?
Writing an Instructional Paper

Title: 

Topic Sentence: 

Step 1: 

Step 2: 

Step 3: 

Step 4: 

Step 5: 

Conclusion: 

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